

VRIS UPDATE

Tracking Program Hours and Remedial Course Hours in the Post Secondary Screen Effective 11/24/2010 Number 292

SUMMARY OF UPDATES

Following a call from the field, it was noted that the Post Secondary Chapter in the Program Manual lacked any instructions on how to properly track the combination of program hours and remedial course hours on the post secondary screen in QUEST. If only program hours are entered into the Program Hours field, QUEST will not correctly track the remaining hours that VR can assist in funding if VR has funded or will be funding both program hours and remedial course hours. In order for QUEST to accurately track both, the Program Hours field should include the total of the required program hours and any required remedial course hours (not to exceed the 6 semester hour or 9 quarter hours maximum).

VRIS POSTING

The updated chapter is found in VRIS: Program Manual: Community Resources: [Post Secondary Training](#).

TEAM COMMUNICATION

Review at a team to ensure that all team members understand how the combination of program hours and remedial course hours are to be entered and tracked on the Post Secondary Screen in QUEST. Might be helpful for an Accounting Associate to illustrate this in QUEST at a team meeting.

LEADERSHIP CONTACT

Pat Bracken, Program Director
pat.bracken@nebraska.gov
402.471.6320